

Ministry of Defense

Minister's Secretariat

(Organization)

- Secretarial Division
- Administrative Coordination Division
- Policy Planning and Evaluation Division
- Public Affairs Division
- Finance Division
- Audit Division
- Litigation Division

(Functions)

The Minister's Secretariat is responsible for the following affairs: classified matters; appointment, dismissal, status, duty performance and other personnel affairs of the officials; draft of bills and examination of official documents; receipt, dispatch, compilation and custody of official documents; information disclosure; protection of personal information held by the Ministry of Defense; overall coordination and administration of functions; organizing the divisions and sections and fixed number of the personnel of the Ministry of Defense; inspection of administrative affairs; connection with parliament; public affairs; policy evaluation of functions; budget and accounts; preparation of settlement of accounts; audit of accounts; basic policy related to maintenance and custody of equipment; audit of acquisition of equipment; maintenance and management of facilities; lawsuit, compensation for loss or damage concerning affairs under the Ministry's jurisdiction (except for affairs handled by the Bureau of Local Cooperation); management and administration of the Inspector General's Office of Legal Compliance; general affairs of the Central Council on Defense Facilities; general affairs of the Assessment Committee of Independent Administrative Organizations; general affairs of the Defense Council.

Bureau of Defense Policy

(Organization)

- Defense Policy Division
- Strategic Planning Division
- Japan-U.S. Defense Cooperation Division
- International Policy Division
- Operational Policy Division
- Defense Intelligence Division
- Training Division

(Functions)

The Bureau is responsible for the following affairs: basic policy related to defense and security; basic policy related to operations of the Self-Defense Forces (SDF); collection and management of information required for functions; information security in the field of defense and security; basic policy related to unit training of the SDF; management and administration of the National Institute for Defense Studies; management and administration of the Defense Intelligence Headquarters; foreign relations.

Bureau of Defense Buildup Planning

(Organization)

- Defense Planning and Programming Division
- Information and Communications Division
- Facilities Policy, Planning and Programming Division
- Facilities Construction and Procurement Division

U.S. Facilities Construction and Planning Division
Facilities Engineering Management and Research Division

(Functions)

The Bureau is responsible for the following affairs: basic policy related to structures, quotas of the personnel, organization, restructuring, equipment and deployment of the Self-Defense Forces (SDF); maintenance and management of the information system; basic policy related to communications including command, control, communications and computers (C4); basic policy related to supervision of electric waves to be used; planning of basic policy related to acquisition, maintenance and management of SDF facilities; approval, improvement and management of construction plan, bidding and contract; basic policy related to management of national property; management of acquisition plan and construction of facilities and areas for use by the U.S. Forces in Japan; setting construction standards and technological research on facility construction.

Bureau of Personnel and Education

(Organization)

Personnel Affairs Division
Remuneration Division
Human Resources Development Division
Welfare Division
Honors and Discipline Division
Health and Medical Division

(Functions)

The Bureau is responsible for the following affairs: appointment, dismissal, status, disciplinary punishment, duty performance and other personnel affairs of the personnel (except for affairs handled with by the Minister's Secretariat); system about conditions of employment; ceremonies, award and uniform regulation; basic policy related to recruitment; welfare of the personnel; system about salary of the personnel; basic policy related to the Retirement Allowance for the Self-Defense Forces (SDF) Personnel Under Low-Age Retirement System; basic policy related to education and training of the personnel(except for affairs dealt with by the Bureau of Operational Policy); management of the National Defense Academy and the National Defense Medical College; general affairs of the Defense Personnel Review Board and the SDF Personnel Ethics Board; basic policy related to health and sanitation of the personnel; basic policy related to procurement, supply, maintenance and custody of medical materials; basic policy related to research and development of medical materials.

Bureau of Local Cooperation

(Organization)

Local Cooperation Planning Division
Local Coordination Division
Living Environment Improvement Division
Soundproof Measures Division
Compensation Division
Facilities Administration Division
Facilities Improvement Program Division
Labor Management Division
Okinawa Coordination Division
Supply and Services Support Division

(Functions)

The Bureau is responsible for the following affairs: developing cooperation and understanding of local governments and local residents in order to implement defense policy smoothly and effectively, and to

harmonize U.S. forces with locals; taking special measures to preclude or alleviate negative impact for surrounding areas, caused by establishing or operating of JSDF and USFJ facilities; acquisition and administration of the SDF facilities; acquisition and provision of USFJ facilities and areas; compensation for fishermen's losses caused by settling sea training area for the SDF and USFJ ; compensation losses of individual caused by the use of the SDF and USFJ facilities and areas; claims for damages under the provisions of Article XVIII of the "Agreement Under Article VI of the Treaty of Mutual Cooperation and Security Between Japan and the United States of America, Regarding Facilities and Areas and the Status of the United States Armed Forces in Japan"; projects of construction work for USFJ facilities and areas; procurement of goods and service (except for construction work and labor) for the USFJ; Maintenance, return and disposition of goods from construction work for USFJ; maintenance, return and disposition goods returned by USFJ; maintenance and disposition of goods from construction work for JSDF facilities; to cover employment, supply, dismissal, management, payment, and welfare and recreation for locally employed Japanese workers in USFJ facilities and areas; to manage and operate the Regional Defense Bureaus, and so on.

Acquisition, Technology and Logistics Agency

Secretariat

(Organization)

- General Affairs Division
- Personnel Division
- Finance and Accounting Division
- Audit and Evaluation Division
- Joint Systems Development Division
- Ground Systems Development Division
- Naval Systems Development Division
- Aerial Systems Development Division
- Naval Ship Design Division

(Functions)

The Secretariat is responsible for the following affairs: classified matters; appointment, dismissal, status, duty performance, disciplinary punishment and other personnel affairs of the officials; draft of bills and examination of official documents; receipt, dispatch, compilation and custody of official documents; information disclosure; protection of personal information held by the Acquisition, Technology and Logistics Agency; overall coordination; organizing the divisions and sections and fixed number of the personnel of the Acquisition, Technology and Logistics Agency ; public affairs; ceremonies, award and uniform regulations; recruitment; welfare of the personnel; education and training of the personnel; policy evaluation of functions; budget and accounts ; preparation of settlement of accounts; audit of accounts; audit of acquisition of equipment; lawsuit, loss compensation and reparations concerning functions; general affairs of the Defense Procurement Council.

Department of Equipment Policy

(Organization)

- Equipment Policy Division
- International Cooperation Division
- Equipment System Management Division

(Functions)

The Department of Equipment Policy is responsible for the following affairs: planning general policy related to research, procurement, supply and custody of equipment, and procurement of services; overall coordination of system about research, procurement, supply and custody of equipment, and procurement of

services; planning system and fundamental policy related to supply and custody of equipment; information security; planning system and fundamental policy related to international cooperation.

Department of Project Management

(Organization)

- Project Planning Division
- Joint Systems Division
- Project Management Division (Communications and Electronic Systems, Ordnance and Vehicles)
- Project Management Division (Naval Ships)
- Project Management Division (Aircraft)
- Technology Management Division (Ground Systems)
- Technology Management Division (Naval Systems)
- Technology Management Division (Aerial Systems)

(Functions)

The Department of Project Management is responsible for the following affairs: policy planning, management and coordination to implement effectively and efficiently administrative works related to research, procurement, supply and custody of equipment.

Department of Technology Strategy

(Organization)

- Technology Strategy Division
- Technology Planning Division
- Technology Promotion and IP Management

(Functions)

The Department of Technology Strategy is responsible for the following affairs: planning system and fundamental policy related to research and development of equipment; collection, analysis and provision of information and materials related to science and technology.

Department of Procurement Management

(Organization)

- Procurement Planning Division
- Cost Evaluation and Audit Management Division
- Corporate Investigation and Quality Control Division

(Functions)

The Department of Procurement Management is responsible for the following affairs: planning system and fundamental policy related to procurement of equipment and services; making contract more appropriate.

Department of Procurement Operations

(Organization)

- Supplies Division
- Arms Division
- Radar and Sonar Division
- Ships Division
- Communications and Electric Machinery Division
- Aircraft Division
- Import Division

(Functions)

The Department of Procurement Operations is responsible for the following affairs: procurement

practice of equipment and services; creating specifications.