

## **Cabinet Office**

### **Minister's Secretariat**

#### **(Organization)**

- General Affairs Division
- Personnel Division
- Accounts Division
- Policy Coordination Division
- Policy Evaluation and Public Relations Division
- Records and Archives Management Division
- Public Relations Office
- Director of Welfare Office

#### **(Functions)**

The Minister's Secretariat is in charge of the following: overall coordination of the administration of the Cabinet Office; examination of drafts of bills and regulations; personnel affairs; budget, accounting and settlement of accounts; receiving, dispatch and custody of official documents; welfare for staff members; coordination of policy evaluation; public systems; public relations and public opinion research, etc.

### **Director General for Policy Planning (8)**

#### **(Organizations)**

- Director (43)

#### **(Functions)**

Seven Director Generals are placed on the Cabinet Office. They are in charge of planning and comprehensive coordination necessary for keeping integration of the policies of the administrative offices: short-term and long-term economic management, matters which are necessary for planning of basic policies for fiscal management and budget formulation, important economic policies, basic policies for overall promotion of science and technology, basic policies for disaster prevention/mitigation preparedness, response, recovery and reconstruction from disasters, basic policies for nuclear disaster prevention/mitigation preparedness, response, recovery and reconstruction from nuclear disaster, basic policies for dealing with various matters concerning Okinawa, policies on Cohesive Society; Planning and comprehensive coordination of important cabinet policies, which are necessary for keeping integration of the policies of administrative offices, based on the basic policies decided in cabinet meetings; etc.

### **Decoration Bureau**

#### **(Organization)**

- General Affairs Division
- Examination Officer (3)

#### **(Functions)**

The Decoration Bureau is responsible for overall administration of the honors system, such as planning a system of honors and examination of the awarding of decorations, etc.

### **Gender Equality Bureau**

#### **(Organization)**

- General Affairs Division
- Research Division
- Gender Equality Promotion Division

#### **(Functions)**

The Gender Equality Bureau is in charge of the following: planning and comprehensive coordination of

basic policies for promotion of a gender-equal society, necessary for keeping integration of the policies of the administrative offices; planning and promotion of a Basic Plan for Gender Equality, etc.

### **Okinawa Development and Promotion Bureau**

(Organization)

General Affairs Division

Director (4)

(Functions)

The Okinawa Development and Promotion Bureau is in charge of the following: construction and maintenance of cities, roads, houses, and sewerage; development of water resources, industrial development, and development of traffic and communication facilities, etc.

## **Imperial Household Agency**

### **Grand Steward's Secretariat**

(Organization)

Secretariat Division

General Affairs Division

Imperial Prince's Household Affairs Division

Accounting Division

Supply Division

(Functions)

The Grand Steward's Secretariat is in charge of the following affairs: confidential matters, personnel affairs, receiving and sending of documents, researches and statistics, matters concerning imperial visits, grant and acceptance of gifts by the Imperial House, matters concerning members of the Imperial Family, affairs of the Imperial House Council and the Imperial House Economy Council, budget and accounting, supplies of goods, and matters which are not to be given to its other offices.

### **Board of the Chamberlains**

(Organization)

Chamberlain to H.M. The Emperor

Lady-in-Waiting to H.M. The Empress

Court Physician

(Functions)

The Board of the Chamberlains is in charge of the following affairs: custody of the Privy Seal and the State Seal, matters concerning the Imperial circle and the members of the Imperial Family who are in the Inner Court.

### **Board of the Crown Prince's Household**

(Organization)

Chamberlain to H.I.H. The Crown Prince

Lady-in-Waiting to H.I.H. The Crown Princess

Physician of the Crown Prince's Household

(Functions)

The Board of the Crown Prince's Household is in charge of affairs concerning the Crown Prince.

### **Board of the Ceremonies**

(Organization)

Master of the Ceremonies of the Imperial Household

(Functions)

The Board of the Ceremonies is in charge of the following affairs: ceremonies, protocol , and “Gagaku” (ancient court music and dance).

#### **Archives and Mausolea Department**

(Organization)

Archives Division  
Compiling Division  
Mausolea and Tombs Division

(Functions)

The Archives and Mausolea Department is in charge of the following affairs: preparation of entry in the Imperial Genealogical Book and its custody, caretaking of the Imperial Mausolea and Tombs, caretaking of books and records, compilation and custody of official documents, and matters concerning “Shosoin” (Imperial Repository).

#### **Maintenance and Works Department**

(Organization)

Administration Division  
Works Division  
Gardens Division  
Imperial Cuisine Division  
Vehicles and Horses Division  
Superintendent of the Imperial Palace

(Functions)

The Maintenance and Works Department is in charge of the following affairs: caretaking of the State Property for the use of the Imperial House and other administrative property , serving and cuisine, vehicles and horses, matters concerning sanitation, and matters concerning the Imperial Stock Farm.

### **Fair Trade Commission**

#### **General Secretariat**

(Functions)

The Fair Trade Commission is an administrative organ to implement the Antimonopoly Act and other related laws.

The Fair Trade Commission consists of the Chairman and four Commissioners appointed by the Prime Minister with the consent of both House of the Diet.

The General Secretariat is attached to the Commission in order to execute various affairs of the Commission. It is divided into the Secretariat, the Economic and Trade Affairs Bureau, and the Investigation Bureau.

#### **Secretariat**

(Organization)

General Affairs Division  
Personnel Division  
International Affairs Division

(Functions)

The Secretariat mainly takes charge of the following affairs:

- (i) matters relating to documents
- (ii) matters relating to access to information
- (iii) matters relating to overall coordination of the General Secretariat
- (iv) matters relating to contact with Diet

- (v) matters relating to public relations
- (vi) matters relating to budget, accounting and management of goods
- (vii) matters relating to personnel affairs
- (viii) matters relating to organization structure and fixed number of personnel
- (ix) matters relating to policy evaluation
- (x) matters relating to making bills
- (xi) matters relating to welfare of staff
- (xii) matters relating to procedures for hearing of opinions
- (xiii) matters relating to external affairs
- (xiv) matters relating to affairs which no other bureaus are responsible for

### **Economic and Trade Affairs Bureau**

#### **(Organization)**

- General Affairs Division
- Coordination Division
- Mergers and Acquisitions Division

#### **(Functions)**

The Economic and Trade Affairs Bureau mainly takes charge of the following affairs:

- (i) matters relating to planning of the fundamental issues of the Antimonopoly policy
- (ii) matters relating to research on business activities and actual economic conditions
- (iii) matters relating to approval, consent, consultation, request for ruling, and receipt of notification, reporting and information
- (iv) matters relating to coordination of economic laws and ordinances
- (v) matters relating to designation of unfair trade practices
- (vi) matters relating to designation of products concerning resale price maintenance
- (vii) matters relating to enforcement of the Act against Delay in Payment of Subcontract Proceeds, etc. to Subcontractors

### **Trade Practices Department**

#### **(Organization)**

- Trade Practices Division
- Inter-Enterprise Trade Division

#### **(Functions)**

Among the above-mentioned affairs, the Trade Practices Department mainly takes charge of matters relating to research on business activities (except for matters relating to monopolistic situations), matters relating to receipt of notification (except for matters relating to holding companies, stockholding and mergers) and as well as the matters listed (v) through (vii) alone.

### **Investigation Bureau**

#### **(Organization)**

- Management and Planning Division
- Investigation Division (5)
- Litigation Division

#### **(Functions)**

The Investigation Bureau mainly takes charge of the following affairs:

- (i) matters relating to investigation of alleged violations
- (ii) matters relating to cease and desist order
- (iii) matters relating to surcharge payment order
- (iv) matters relating to accusation and application for injunction, etc. to court
- (v) matters relating to surveillance of compliance with the cease and desist order rendered

- (vi) matters relating to collection of surcharge
- (vii) matters relating to administrative litigation

### **Criminal Investigation Department**

(Organization)

Special Investigation Division (2)

(Functions)

Among above-mentioned affairs, the Criminal Investigation Department mainly takes charge of matters relating to investigations based on the procedures provided by the Chapter 12 of the Antimonopoly Act.

## **National Public Safety Commission**

### **National Police Agency**

The National Police Agency is under the control of the National Public Safety Commission which is composed of the chairman, who is a Minister of State, and five commissioners.

### **Commissioner-General's Secretariat**

(Organization)

General Affairs Division

Personnel Division

Finance Division

Allowance and Welfare Division

International Affairs Division

Executive Assistant to the National Public Safety Commission

(Functions)

The Commissioner-General's Secretariat takes charge of comprehensive coordination and administration of the functions of the Agency.

### **Community Safety Bureau**

(Organization)

Community Safety Planning Division

Community Police Affairs Division

Juvenile Division

Safety Division

Cybercrime Division

Director for Economic Crimes Investigation

(Functions)

The Community Safety Bureau deals with the following affairs: matters concerning safe and peaceful community; matters concerning community police and police patrol; matters concerning prevention of crimes; matters concerning safety police.

### **Criminal Affairs Bureau**

(Organization)

Criminal Affairs Planning Division

First Investigation Division

Second Investigation Division

Director for Criminal Intelligence Support

Director for Criminal Identification

#### Organized Crime Department

Organized Crime Policy Planning Division

Japanese Organized Crime Division

Drugs and Firearms Division

Director for International Investigative Operations

#### (Functions)

The Criminal Affairs Bureau deals with the following affairs: matters concerning criminal police; matters concerning criminal identification; matters concerning crime statistics; matters concerning organized crime; matters concerning drugs and firearms; matters concerning international crime; matters concerning prevention of money laundering.

#### **Traffic Bureau**

##### (Organization)

Traffic Planning Division

Traffic Enforcement Division

Traffic Management and Control Division

License Division

##### (Functions)

The Traffic Bureau deals with the matters regarding traffic police.

#### **Security Bureau**

##### (Organization)

Security Planning Division

Public Security Division

Security Division

Foreign Affairs and Intelligence Department

Foreign Affairs Division

Counter International Terrorism Division

##### (Functions)

The Security Bureau deals with the following affairs: matters concerning security police; matters concerning imperial protection; matters concerning dignitary protection; matters concerning security operations; matters concerning the formation and execution of plans to cope with the state of national emergency provided for in Article 71 of the Police Act.

#### **Info-Communications Bureau**

##### (Organization)

Info-Communications Planning Division

Information Systems Division

Communications Facilities Division

High-Tech Crime Technology Division

##### (Functions)

The Info-Communications Bureau deals with the following affairs: matters concerning police communications; matters concerning planning and technical research of the management of information resources, and operation of the computer systems relating to the administration concerned; matters concerning analysis of the information and communications technology to control crimes; matters concerning enhancement of efficiency in affairs relating to the administration concerned; matters concerning police statistics except those of criminal statistics.

## **Personal Information Protection Commission**

The Personal Information Protection Commission is composed of chairman and eight commissioners appointed by the Prime Minister with, the consent of both Houses of the Diet. The Secretariat has been established for the Commission in order to deal with the affairs of the Commission.

### **Secretariat**

(Organization)

General Affairs Division

Counselor (3)

(Functions)

The mission of the Commission is to take necessary measures in order to ensure proper handling of personal information, while taking into consideration the effective use of it.

## **Financial Services Agency**

### **Planning and Coordination Bureau**

(Organization)

General Coordination Division

Policy and Legal Division

Planning Division

Financial Markets Division

Corporate Accounting and Disclosure Division

(Functions)

The Planning and Coordination Bureau is in charge of the following affairs for smooth operation of the Agency: co-ordination matters concerning secrecy, personnel changes, discipline, accounts within the Agency; improvement of health and welfare of the staff; co-ordination with foreign authorities and international organizations and participation in international rule setting activities planning and policy-making concerning securities markets, banking, insurance business and deposit insurance system; establishment of corporate accounting and audit standards etc.

### **Inspection Bureau**

(Organization)

Inspection Coordination Division

planning and Evaluation Division

Inspection Administrator

(Functions)

The Inspection Bureau is in charge of the following affairs: inspection of financial institutions and insurance companies.

### **Supervisory Bureau**

(Organization)

Supervisory Coordination Division

Banks Division I

Banks Division II

Insurance Business Division

Securities Business Division

(Functions)

The Supervisory Bureau is in charge of the following affairs: licensing and supervision over the com-

mercial bank; licensing of a person to carry on business as a credit association or other financial institutions for small business, and supervision over the licensee; licensing and supervision over a person to carry on business in life insurance or non-life insurance business; registration and supervision over the securities companies; licensing and supervision of securities finance companies; registration and supervision over the investment trust companies etc.

### **Securities and Exchange Surveillance Commission**

#### **(Organization)**

- Coordination Division
- Market Surveillance Division
- Inspection Division
- Administrative Monetary Penalty Division
- Disclosure Statement Inspection Division
- Investigation Division
- Director for Inspection Management

#### **(Functions)**

Securities and Exchange Surveillance Commission is in charge of the following affairs: criminal investigations into securities fraud, administrative civil penalties investigations, disclosure document inspections, inspections of securities companies as well as market surveillance. In case where misconduct that impairs the fairness of trading is found as the results of these activities, it may file formal complaints or recommend administrative measures.

### **Certified Public Accountants and Auditing Oversight Board**

#### **(Organization)**

- Office of Coordination and Examination
- Office of Monitoring and Inspection

#### **(Functions)**

Certified Public Accountants and Auditing Oversight Board is in charge of the following affairs: reviews of “Quality Control Review” by the JICPA (the Japanese Institute of Certified Public Accountants), inspections of audit firms, CPAs, related locations and the JICPA, and recommendation of administrative actions and other measures to the Financial Services Agency (FSA), deliberation of disciplinary actions against CPAs and audit firms, implementation of CPA examinations.

## **Consumer Affairs Agency**

#### **(Organization)**

- General Affairs Division
- Policy Planning Division
- Legal System Planning Division
- Consumer Education and Local Cooperation Division
- Consumer Research Division
- Consumer Safety Division
- Consumer Transaction Division
- Representation Division
- Food Labelling Division

#### **(Functions)**

In order to protect and enhance consumer benefits, the Consumer Affairs Agency was newly established on the September 1st, 2009. It covers broader range of jurisdictions related to consumer problems, such as "trade," "labelling," and "safety."